

DATE: September 16, 2005

TO: County Emergency Management Directors

FROM: Ronald R. Kasperski, State HazMat Officer

**SUBJECT: Course Recruitment: EPA 165.15 HAZARDOUS MATERIALS TECHNICIAN
COURSE - (P15)**

Wisconsin Emergency Management will only sponsor five offerings of the **EPA 165.15 Hazardous Materials Technician course (P15) for Fiscal year 2006**. The course dates and locations are listed on the attached "Registration Information Form". The week course will begin at 8:00 a.m. on Monday, and conclude at approximately 4:00 p.m. on Friday. The Weekend course will be conducted Friday night 6pm to 10pm, Saturday & Sunday 8am to 5 pm, two consecutive weekends. Dress is casual.

The purposes of these courses are to train emergency responders to the standards established by the **EPA** under the guidance of 29 CFR 1910.120 for the Technician level.

We are requesting that you recruit attendees from within your emergency management community who would benefit from this training. Recruitment should be from Regional and County teams, counties developing a response team, or interested departments. Additional candidates could also come from law enforcement, fire service, public works, EMS, volunteer agencies, and hospitals.

Personal traveling more than 50 miles one way, and do not desire to commute, **WEM, will make reservations** for participants at a local hotel in the area of the class. Expenses for travel, meals and any other costs associated with your stay are a local responsibility. Additional administrative information will be provided in a letter of confirmation that will be sent when the course roster is finalized.

Please have prospective participants complete the attached registration form and return the form to your Regional Office through the county's EM office.

Thank you for helping us to bring emergency management training to your community. If you should have any questions, or need further information, please call your Regional Director, or the State Hazmat Officer, Ron Kasperski, at (608) 242-3228, e-mail at: Ronald.kasperski@dma.state.wi.us

Encl: Registration Form

c: WEM Management Staff
Regional Offices
Hazardous Material Response Teams
Jerry Haberl

REGISTRATION INFORMATION

HAZARDOUS MATERIALS 165.15 TECHNICIAN COURSE - (P15)

Fiscal Year 2006

5 classes only

Please complete the information below and send it to your County Director. County Directors must submit this registration to their Region office. Due to the demand for emergency management training, we recommend that you submit your applications as soon as possible, as these 5 classes will be the only Technicians classes for FY 06.

(Reproduce this sheet locally for additional people.)

NAME _____

TITLE: _____ AGENCY _____

SOCIAL SECURITY: _____

HOME ADDRESS: _____

CITY _____ ZIP _____ COUNTY _____

WORK PHONE # _____ FAX#: _____ E-mail _____

State Privacy Provision

Authorization: Wisc Stats 166.03 and E.O. 9397.

Disclosure: Disclosure of personal information is voluntary; however, nondisclosure may result in delay in processing your application. Secondary Purpose: In accordance with Wisconsin Privacy Provision 15.04(m)

Wisc Stats, the personal information you provide may be used for purposes other than for which it was collected.

LODGING INFORMATION

____ I live within 50 miles and don't need a room.

____ I live more than 50 miles away; please reserve a room from Sunday night through Thursday night, departing on Friday of my selected class week.

Please select one class

- () Lakeshore Tech: October 24-28, 2005
- () Milwaukee Fire: January 23-27, 2006
- () Chippewa Tech: March 13-17, 2006
- () WI Western Tech: May 15-19, 2006
- () Nicolet Tech: Weekend course
February 3,4,5, 2006 followed up and completed on
February 10,11,12, 2006

Smoking _____ Non-Smoking _____

Do you require any special accommodations for a physical disability? _____

Signature of Department Head or Employer _____

Signature of County Director _____

Signature of Regional Director _____